

**Town and Country Transit
Minutes**

September 17, 2008
400^{PM}

A regular meeting of the Board of Directors of Mid-County Transit Authority, dba Town and County Transit, was held September 17, 2008 at 400^{PM}. In attendance were Howard Jack, Manor Township; Hyatt Hawk, Manorville Borough; Charles Niceley, Applewold Borough; and Tom Close, Kittanning Borough. Absent were Henry Mores, West Kittanning Borough; representatives from Ford Cliff and Ford City Boroughs, and East Franklin Township. Also in attendance were David Lint, TACT solicitor (at 403^{PM}); Patti Lynn Baker, TACT Manager of HR/Finance; and Michael Johnston, TACT General Manager.

Vice-president Jack conducted the meeting in Mores' absence.

No public were present.

Minutes from the August 20, 2008 meeting were accepted as presented under a motion by Niceley, seconded by Hawk. Motion carried unanimously.

Payment of bills and acceptance of the August Treasurer's report was made under a motion by Hawk, seconded by Close. Motion carried unanimously. In the course of discussing outstanding payables and expenses, Baker explained that certain insurance and audit-related expenses hit at this time of year skewing expenses upward, but that these expenses even out over the course of the year. Jack commented on the decrease in aged payables over the previous month. Baker added that TACT is attempting to improve cash flow management, and that as monies owed are received additional payables will be retired.

Johnston presented the fleet summary (attached), with vehicle conditions as noted. Johnston also noted that revised budgets for both fixed-route and shared-ride programs are being developed to reflect anticipated expense reductions. Johnston reported on his meeting (accompanied by Mores) with Ford Cliff Borough Council. Borough officials indicated a willingness to reconsider their previous decision to withdraw financial support from TACT. The Board discussed requesting a meeting with Ford City Borough officials, as well as holding a public meeting at Manor Township municipal building for Ford City residents. FTA has notified TACT that the earmark for \$213,792 has been approved and executed in FTA's grant management software. Johnston also reported that he had discussed AAA contract revisions with Chase McClister, Armstrong County solicitor, and expects that issue to be resolved shortly.

There was no old business to discuss.

Under new business, Niceley mentioned that he had received a report from ex-Board member Bob Moody that the roof of one of our buildings is leaking, but was unable to identify which building.

The Board recessed for executive session to discuss personnel issues at 435^{PM}. The regular meeting resumed at 455^{PM}.

The next scheduled meeting of the Board of Directors will be held Wednesday, October 15th at 400^{PM}. Niceley made a motion to adjourn, seconded by Close. Motion carried unanimously. The meeting adjourned at 456^{PM}.

Respectfully submitted,
Patti Lynn Baker